



URANIUM CORPORATION OF INDIA LIMITED
(A GOVT.OF INDIA ENTERPRISE)
(CIN : U 12000 JH 1967 GOI 000806)
TUMMALAPALLE PROJECT,
P.O: M.C. Palle, Vemula (Mandal),
Y.S.R (Kadapa) Dist.
Andhra Pradesh - 516 349.

Phone: 08588-282704
Fax: 08588-282704/07
Visit us at: www.ucil.gov.in
Date 29/11/2014

TENDER DOCUMENT FOR

NIT NO. : TMPL/PER/03/2014

Name of the work: Supply of 04 (Four) "TATA SUMO" (06 Seated Non A/C) vehicles with Driver to be deployed at UCIL, Tummalapalle Project on hire basis for 02 (Two) years as follows:-
(a) 02 (Two) 'Tata Sumos' for 12 hours including Sundays and holidays.
(b) 02 (Two) 'Tata Sumos' for 24 hours including Sundays & Holidays.
The above vehicles should be in good running condition and should not be more than two years old from the date of publication of this notice.

i. 04 (Four)) "TATA SUMO" (06 Seated Non A/C)

Signature of tenderer with seal

URANIUM CORPORATION OF INDIA LIMITED
(A GOVT.OF INDIA ENTERPRISE)
(CIN : U 12000 JH 1967 GOI 000806)
TUMMALAPALLE,
P.O: Mabbuchintalapalle, Mandal: Vemula,
Dist.: Y.S.R (Kadapa)
Andhra Pradesh - 516 349

Hyderabad Office : Plot No. 37, Road No. 3, Sunrise Homes,
Upparpally, P.O. Hyderguda,
Ranga Reddy District, HYDERABAD – 500 048

Head Office : P.O. Jaduguda Mines, Dist.: Singhbhum (East)
JHARKHAND – 832 102.

Supply of 04 (Four) "TATA SUMO" (**06 Seated Non A/C**) vehicles with Driver to be deployed at UCIL, Tummalapalle Project on hire basis for 02 (Two) years as follows:-

- (a) 02 (Two) 'Tata Sumos' for 12 hours including Sundays and holidays.
(b) 02 (Two) 'Tata Sumos' for 24 hours including Sundays & Holidays.

- Tenders to be deposited in the 'Tender Box' kept in the office of Manager (Admin.), Uranium Corporation of India Limited, Tummalapalle, A.P.-516 349 **on or before 02-01-2015 up to 3.00 PM.**
- Tenders shall be opened in the presence of tenderers who may like to be present at **3.30 PM on 02-01-2015** in the office of Manager (Admin.), Uranium Corporation of India Limited, Tummalapalle, A.P.-516 349.

Issued to : _____
(Name of the Tenderer/Contractor)

Signature of Officer issuing tender documents : _____

Designation : _____

Date : _____

Payment details : _____
Cash Memo/ Receipt
No./Dtd.

Signature of tenderer with seal

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URANIUM CORPORATION OF INDIA LIMITED
(A GOVT.OF INDIA ENTERPRISE)
(CIN : U 12000 JH 1967 GOI 000806)
TUMMALAPALLE PROJECT,
P.O: M.C. Palle, Vemula (Mandal), Y.S.R (Kadapa) Dist. AP-516 349

Phone No.08588-282704
Fax No.08588-282704/07
Visit at: www.ucil.gov.in
Date: 29/11/2014

NOTICE INVITING TENDER NO.TMPL/PER/03/2014

Sealed tenders (in triplicate) are invited for the following work.

(1)	Name of the work	Supply of 04 (Four) "TATA SUMO" (06 Seated Non A/C) vehicles with Driver to be deployed at UCIL, Tummalapalle Project on hire basis for 02 (Two) years as follows:- (a) 02 (Two) 'Tata Sumos' for 12 hours including Sundays and holidays. (b) 02 (Two) 'Tata Sumos' for 24 hours including Sundays & Holidays. The above vehicles should be in good running condition and should not be more than two years old from the date of publication of this notice.
(2)	Period of contract	02 years (24 months).
(3)	Cost of tender document	Rs.1000/- (Non Refundable)
(4)	Earnest Money Deposit (E.M.D.)	Rs. 7000/- (each vehicle)
(5)	Date of issue of tender document	From 01/12/2014 to 31/12/2014
(6)	Last date for submission of tender	Up to 3.00 PM on 02/01/2015
(7)	Date of opening of Tender Document	At 3.30 PM on 02/01/2015

If UCIL Tummalapalle Project office happens to be closed on the last date and time mentioned for any of the above events, the said event will take place on the next working day at the same time and venue.

Full details, terms and conditions of the contract shall be available in the tender document of the above NIT, which can be obtained from the office of Manager (Admin.), UCIL Tummalapalle, P.O: Mabbuchintala Palle, Vemula (Mandal), Y.S.R Dist. – 516 349, Andhra Pradesh on payment of cost of tender document (non-refundable) in cash at Accounts Section of UCIL, Tummalapalle Project on all working days (except Sundays & holidays) between 9.00 AM to 12 Noon and 3.00 PM to 4.30PM **OR** the tender documents can also be downloaded from UCIL's website www.ucil.gov.in in which case the cost of tender document must be submitted along with the offer in form of DD drawn in favour of M/s UCIL payable at SBI, Pulivendula (Branch code No.:0989). All such requests for issue of tender documents must be addressed to Chief Supdt. (Mill)-I / Manager (Admin.), Tummalapalle Project.

Sealed tenders (including both Technical Part & Price Part) will be dropped in the 'Tender Box' kept in the office of Manager (Admin.), UCIL, Tummalapalle Project at the above mentioned address **on or before 02-01-2015 up to 3.00PM** and the same will be opened at **3.30PM** on the same day at the same venue in the presence of tenderers who may like to be present.

Tender documents are non-transferable. Bidders must bid on their own name only. Tender documents must be submitted along with DD for Rs. **7000/-** each vehicle (Rupees Seven Thousand each vehicle only) as EMD, drawn in favour of M/s UCIL payable at SBI, Pulivendula (Branch Code No.: 0989) failure which the offer will not be considered.

The Corporation reserves the right to accept/reject or cancel any or all the tenders, if necessary without assigning any reasons whatsoever.

The Tender is also available at our website: www.ucil.gov.in

For Executive Director (P-S)

Distribution:-

All Notice Boards

Copy to: ED (P-S)

Signature of tenderer with seal

CONDITIONS OF TENDERING

The information given below is only for the tenderer's general guidance and shall not relieve him of the responsibility for full, detailed, first hand information of his own before tendering.

2.1 PREPARATION OF TENDER

Tenderer to Study

- a. Before submission of the tender the tenderers are requested to make themselves fully conversant with the conditions of Tendering, Special Conditions, Site conditions, Specifications, Schedules and all other relevant information so that no ambiguity may arise in these respects subsequent to the submission of the tender.
- b. It shall be the responsibility of the tenderer to request for any missing document for information. In absence of any such request the tenderer will be deemed to have received and read all documents.
- c. The tenderer shall submit his tender strictly in accordance with the tender specification and terms and conditions laid down in the tender document.

Should there be any discrepancy in, or any doubt, or obscurity, to the meaning of any of the clauses of the tender document, or as to anything to be done or not to be done by the acceptable tenderer or as to these instructions observed by the intending tenderer. The tenderer must set forth in writing such discrepancy, doubt or obscurity, and submit the same in duplicate to the Purchaser (attn: the officer of the Purchaser issuing the NIT) so as to reach them two days in advance before date of tender opening mentioned in the NIT for such purpose. The elucidation given by the purchaser shall be final and binding on the Tenderers.

- d. Submission of tender by a tenderer implies that he/she has read this notice and all other documents of the tender and made himself/ herself aware of the scope and specifications of the work to be done and all the factors having a bearing on the execution of the work. By submitting a tender for the work, a tenderer will be deemed to have satisfied himself by actual inspection of the site and locality of the work, if so and that the rates quoted by him in the tender will be adequate to complete the work in all respects according to the specifications, and other conditions and that he has taken into account all conditions and difficulties that may be encountered during its progress whether or not expressly provided in the tender document but necessary for the completion and maintenance of this work.
- e. Tenders must be submitted on the attached prescribed forms and /or copies thereof. The schedules shall be filled in, item by item, in accordance with the instructions and notes supplementary thereto. The sealed envelope containing the tender should be super scribed with the NIT No., Name of work, Name of the tenderer & date of opening of the tender.
- f. The tender shall contain firm price for the work.
- g. The tenderer should quote in figures as well as in words the rate(s) tendered. The amount for each item should be worked out and the requisite totals be given. Special care should be taken to write the rates in figures as well as in words, and amounts in words only will be considered in case of any confusion in figure. The total amount shall be written both in figures and in words.

Signature of tenderer with seal

- h. The tenderers are required to quote the rates including all applicable taxes, duties and expenses against all items of the schedule of quantities in words and figures clearly. The copies of this shall necessarily be Xerox/carbon copies of the original. Failure in this respect will make the tender incomplete and liable for rejection.
- i. The successful tenderer has to comply with the provisions of Contract Labour Act (Regulation & Abolition), 1970 and rules framed there under and Minimum Wages Act, 1948 and all other laws that may be applicable from time to time.

Language

English shall be the ruling language. All tenders, drawings, technical data, document and /or correspondences shall be in English. The tender form must be filled in English and all entries must be made by hand written in ink. All erasures and alterations made while filling the tender must be attested by the dated initials of the tenderer. Overwriting of figures is not permitted. Non compliance with any of these conditions will render the tender invalid.

Canvassing Prohibited

Canvassing in any form is strictly prohibited and any tenderer found to have resorted to canvassing shall be liable to have his tender rejected summarily.

Misinformation

If the tenderer deliberately gives wrong information in his tender to create circumstances for the acceptance of his tender, the purchaser reserves the right to reject such tender.

Not more than one tender

Not more than one tender for the same work shall be submitted by one contractor or one firm of contractors.

2.2 SUBMISSION OF TENDER

- a. Tenders to be in **one part**.
- b. Complete tender document including Price Part (One Original + two Xerox copies) shall be submitted duly signed by tenderer with the seal of the firm / agency.
- c. All the pages of tender documents has to be signed with seal of the firm /agency by the tenderer as a token of acceptance of the same without which tenders are likely to be rejected. In the event of the tender being submitted by a firm(partnership), it must be signed separately by each member thereof, or in the event of the absence of any partner, it must be signed on his behalf by a person holding the power of attorney authorizing him to do so. Such power of attorney should be produced with the tender and it must disclose that the firm is duly registered under the Indian Partnership Act.

2.3 VALIDITY OF TENDER:

- a. The tender should be in the prescribed form and it should be valid for a period of three (03) months from the date of opening of tender. The tenderer shall not be allowed to modify or withdraw his tender within the said period of three months from the date of opening of the tender; and if he does so, the earnest money deposited by the tenderer shall be forfeited.
- b. The tenderer is required to deposit the earnest money at the prescribed rate in a separate envelop along with the tender documents. Tenders received without requisite earnest money deposit as prescribed above, shall be summarily rejected. No interest shall be allowed on the earnest money deposit.

Signature of tenderer with seal

- c. Requisite EMD shall be payable in the form of properly executed demand draft drawn in favor of "M/s Uranium Corporation of India Limited" payable at State Bank of India, Pulivendula. The earnest money will be refunded to the unsuccessful tenders within a reasonable time without any interest. The earnest money deposited by the successful tenderer will be retained towards the security deposit.
- d. Uranium Corporation of India Limited will return the Earnest Money without any interest to unsuccessful tenderer on production of a certificate by the tenderer from General Manger (TS)/Addl. Manager (Personnel) Tummalapalle.
- e. **Security deposit**: The amount of security deposit shall be 10% of the value of work. Upon acceptance of the tender, the successful tenderer shall deposit with the Corporation initial security deposit equivalent to 5% of the value of the work. Further amount to the extent of 5% of the value of the work shall be deducted from the monthly running bills by way of percentage deduction. Such percentage deductions shall be at the rate of 10% of the monthly running bill till the full amount of security deposit is realized (retained by the Corporation). No interest will be paid on security deposit and it will be released on satisfactory completion of contract.
- f. The tenderer shall submit the tender which satisfies each and every condition laid down in the notice. Failing which the tender will be liable to be rejected.
- g. The Corporation reserve to themselves the right of accepting the whole or any part of the tender and tenderer shall be bound to perform the same at quoted rates. The Corporation is not bound to accept the lowest quoted tender or to give any reason for their decision.

2.4 OPENING OF TENDER

- a. Tenders will be opened at the place notified on the appointed date and time in the presence of tenderers' authorized representatives who are present. Not more than two (2) representatives of each tenderer shall be permitted to attend the opening of the tenders.
- b. In case the tenders cannot be opened at the notified date and time as per tender notice due to natural calamity, civil commotion, floods, strikes or any other unavoidable circumstances, it will be opened on a subsequent date, which shall be notified, to the tenderers by the corporation.

2.5 SECRECY

The tenderer (whether his tender is accepted or not) shall treat the details of the tender specifications and other documents attached thereto, as private and confidential. The tenderer shall take necessary steps to ensure that all persons employed in any work in connection with his tender have noticed that the Indian official secret act 1923 (XIX of 1923) and Indian Atomic Energy Act 1962 (XXXIII of 1962) applied to them and shall continue so to apply even after award of the contract whether his tender is accepted or not

Signature of tenderer with seal

ARTICLES OF AGREEMENT

Articles of Agreement Made At Tummalapalle this_____ between M/s Uranium Corporation of India Limited, Tummalapalle Project (hereinafter referred to as the 'Corporation" which expression shall include its successors and assigns) of the one part and _____ (herein after referred to as "Contractor" which expression shall include its successors and assigns) of the other part whereas the Corporation is desirous that certain work should by executed viz. Order for_____ and has accepted as a tender by the contractor for the execution, completion and maintenance of such works. Now THIS AGREEMENT WITNESSETH AS follows:-

1. In this agreement words and expression shall have the same meaning as are respectively assigned to them in the General and special Conditions of contract hereinafter referred to:-
Following documents shall be deemed too form and be read and construed as part of this Agreement viz.
2. In consider of the payment to be made by the Corporation to that Contractor as hereinafter mentioned, the Contractor hereby covenants with the Corporation to execute, complete and maintain the work in conformity in all respects with provisions of the Contract.
3. The Corporation hereby covenants to pay to the Contractor in consideration of the execution; completion and maintenance of the work of contract price at the time and in the manner prescribed the contract.
4. All disputes arising out of or in any way connected with this Agreement shall deemed to have arisen in HYDERABAD and only competent court in the District Hyderabad/Ranga Reddy shall have jurisdiction to determine the case.
5. You shall provide the guarantee in the agreement that you will be held responsible for the good conduct of labour engaged by you.
6. The several parts of this contract have been read to us and fully understood by us.

AS WITNESS OUR HAND THIS_____,
signed by the said M/s Uranium Corporation of India Limited, Plot No.37, Road No.3, Sunrise Homes, Upparpally, P.O. Hyderguda, Ranga Reddy District, Hyderabad-500048.

Executive Director (P-S)
SIGNED & DELIVERED FOR AND
ON BEHALF OF URANIUM CORPORATION OF INDIA LIMITED

In the presence of

1

2

Signed by the said_____

Authorized Signatory of the party with seal
Signature of the tenderer with their seal

Signature of tenderer with seal

SPECIAL CONDITIONS OF CONTRACT

1. Supply of 04 (Four) "TATA SUMO" (06 Seated Non A/C) vehicles with Driver to be deployed at UCIL, Tummalapalle Project on hire basis for 02 (Two) years as follows:-
 - (a) 02 (Two) 'Tata Sumos' for 12 hours including Sundays and holidays.
 - (b) 02 (Two) 'Tata Sumos' for 24 hours including Sundays & Holidays.

The vehicles should be in good running condition & should not be more than two year old as on the date of publication of this notice.

2. The offered vehicle must be a vehicle registered in Andhra Pradesh state.
3. Tenderers with valid address and telephone number (s), where they can be contacted for all 24 hours shall only be considered. Tenderers without valid address and telephone numbers will not be considered.
4. The vehicle will be for the exclusive use for "Official works" of the Corporation & sometimes material may also be carried in it. The vehicle can not be engaged by tenderer for any other work during entire contract period.
The vehicle should be in excellent condition, complete with good quality seats/upholstery, glasses, tyres, stepney etc.
The engine, gear box, brakes, steering, tyres and other mechanical components of the vehicle should be in excellent condition. Retreaded tyres can not be used on any wheel or stepney.
5. It should be preferably of a light/sober colour, such as white, silver grey/silver metallic etc.
6. The vehicle should be registered as a "**commercial**" & must have All India permit or at-least south zone permit vehicle. The deployment of the vehicle should be done **within one month** of the issue of letter of intent/ work order (whichever is earlier) by the Officer - in - Charge, only after the permanent registration and verification of the same along with the other mandatory certificates such as fitness certificate, road tax token, road permit, insurance and pollution control certificate etc., by him or his representative.
7. The daily duty of the vehicles shall be as under.
8. The contract will be for a period of 02 (Two) years only. UCIL has the right to terminate the contract after giving one month's notice without assigning any reason.
9. The quoted rates shall be firm for the entire contract period and should be inclusive of all taxes & duties prevailing as on the opening date of tender.
10. The Driver of the vehicle should have a suitable, valid "heavy vehicle/ light vehicle" driving license whichever applicable, which should be at least five years old. He should be well dressed & well behaved.
Residential accommodation of the Driver is the Contractor's responsibility.
He shall be suitably substituted by contractor in case of illness/absenteeism, leave etc.
11. UCIL has the right to inspect the vehicles in detail before any further processing and if the vehicle condition is not good, the tender would be rejected.

Signature of tenderer with seal

12. Consumption of Diesel will be calculated at **10 Kms/ liter for the vehicle.** The diesel cost will be reimbursed at the existing diesel price at Pulivendula on last day of the month, based on the monthly running of the vehicle.
13. The contract amount is arrived at in two parts. One is fixed amount that is quoted by the tenderer. The other variable amount is calculated on the kilometers run by the vehicle as certified by the user officer in the vehicle log book.
14. The vehicle will be mainly used for movements within Andrapradesh, Telangana And Karnataka States.
15. *If the vehicle goes* and stays over night, night halt charges of Rs.150/- per night will be paid and no other extra amount is payable.
16. The hired vehicle will required to be deputed whenever required beyond 12 hours. An amount of Rs. 50/- per hour shall be paid for every additional hour of use duly certified by Officer In charge of vehicle. No extra amounts whatsoever would be paid.
17. All the maintenance of the vehicle will be borne by the tenderer only.
18. The engine oil, lubricants etc., of the vehicle have to be filled by the tenderer and no extra charges would be paid.
19. The diesel tank of the vehicle should always carry diesel at least to half (i.e., 50%) its capacity. At every refill of diesel, the tank has to be completely filled up (made full), to ensure that the vehicle does not stop for want of diesel.
20. There is no restriction on the kilometers run by the vehicle.
21. The monthly hire charges include Sundays & holidays in a month. The tenderer is allowed to take the vehicle for repair/maintenance on one day in a month by providing substitute vehicle subject to the convenience and prior permission from the reporting Officer.
22. During the night time, the vehicle has to be parked at B-Type Hostel building [Near AMD Camp] at owner's risk & Cost.
23. **Taxes & Insurance:** Payment of taxes and insurance of the vehicle & driver is the responsibility of the tenderer. All the documents relating to the vehicle such as registration/ownership certificate, road tax token, insurance certificate, pollution under control certificate and the Driver's driving license should be valid as on the date of deployment of the vehicle and must always be available with the Driver in original. The same should be timely updated before their expiry.

In case of non-availability of the above or if the vehicle is held up by the Police/RTO personnel for an offence against non-compliance of law, the whole responsibility will be of the tenderer. In these cases of hold up/breakdown or any reason leading to the non-availability of the vehicle, the same has to be compensated by providing another suitable vehicle with Driver, failing which penalty would be deducted at double the daily hire charges.
24. Income Tax, Surcharge over Income Tax, Ed. Cess and service tax etc. would be deducted from the bills at the rates applicable from time to time.
25. Vehicle log book will be arranged and maintained by the tenderer by their own and monthly bill will have to be submitted to the Manager (Admin),Tummalapalle Project.

Signature of tenderer with seal

26. Bill shall be raised only once in a month. Two separate bills viz. one for monthly fixed higher charges and another for consumption of diesel etc. should be raised.
27. Payment would be released by Cheque drawn on SBI, Pulivendula.
28. Parking charges Toll gate shall be reimbursed as per actuals.
29. Security, damage or any loss incurred during deployment of vehicle under the contract, shall be exclusively borne by the tenderer.

SCOPE OF WORK

Supply of 04 (Four) "TATA SUMO" (**06 Seated Non A/C**) vehicles with Driver to be deployed at UCIL, Tummalapalle Project on hire basis for 02 (Two) years as follows:-

(a) 02 (Two) 'Tata Sumos' for 12 hours including Sundays and holidays.

(b) 02 (Two) 'Tata Sumos' for 24 hours including Sundays & Holidays.

The above vehicles should be in good running condition and should not be more than two years old from the date of publication of this notice.

Signature of tenderer with seal

PART - I

TECHNICAL QUESTIONNAIRE
(To be filled up by the tenderer)

1. Name of the vehicle quoted :
2. Model of the vehicle :
3. Date of original purchase of the vehicle :
4. Date of Registration of the vehicle :
5. Registration details of the vehicle :
6. Engine number :
7. Chasis number :
8. Name of the present owner of the vehicle (as per registration book) :
9. Date of validity of –
 - a. Registration : Up to
 - b. Road Tax Token : Up to
 - c. Insurance : Up to
10. Colour of the vehicle :
11. Additional features of the vehicle, such as power steering etc. if any :
12. Seating capacity of the vehicle :
13. Name of the Driver :
 - (a) Validity of Driving License (LMV/HMV) : From.....Up to.....

Note: (1). Photo copies of the relevant certificates are required to be enclosed against Sl.Nos.1 to 9 & 13.

(2).The vehicle should be registered as a" **Commercial Vehicle**".

**SIGNATURE OF THE TENDERER
WITH SEAL**

Signature of tenderer with seal

PART - II

SCHEDULE OF ITEMS, QUANTITIES & RATES

(To be filled up by the tenderer in words & figures with his signature & stamp & to be submitted in 3 copies - 1 original & 2 Xerox copies)

Sl. No	Job description	Required No. of vehicle to be provided	Fixed hire charge per month per vehicle (In Rs.)	Total fixed Hire charges for 02 years per vehicle (In Rs.) [Col.4] X [02 years]	Remarks
1	2	3	4	5	6
1	Supply of 04 (Four) "TATA SUMO" (06 Seated Non A/C) vehicles with Driver to be deployed at UCIL, Tummalapalle Project on hire basis for 02 (Two) years as follows:- (a) 02 (Two) 'Tata Sumos' for 12 hours including Sundays and holidays. (b) 02 (Two) 'Tata Sumos' for 24 hours including Sundays & Holidays. The above vehicles should be in good running condition and should not be more than two years old from the date of publication of this notice.	04			

Signature of tenderer with seal